

CoEPP Graduate Summer School and Annual Workshop 2017

Graduate Summer School: Monday 20th February and Tuesday 21st February, 2017

Arrival into Adelaide will be on Monday 20th February and transport to the Stamford Grand Glenelg will either be by chartered bus or by shared taxi's (please discuss with your Node Administrator) At the conclusion of the CoEPP Workshop on Friday 24th February, lunch will be provided at the normal time of 12.30 PM and then at 1.30 PM chartered buses will take Melbourne, Monash and Sydney people to Adelaide Airport for their flights.

CoEPP Workshop: Wednesday 22nd February – Friday 24th February, 2017

Arrival into Adelaide will be on Tuesday 21st February and transport to the Stamford Grand Glenelg will either be by chartered bus or by shared taxi's (please discuss with your Node Administrator). At the conclusion of the CoEPP Workshop on Friday 24th February, lunch will be provided at the normal time of 12.30 PM and then at 1.30 PM chartered buses will take Melbourne, Monash and Sydney people to Adelaide Airport for their flights.

Wifi Internet Access

Conference password: Stamford1

Search wireless networks for 'wireless at stamford'

Open IE page, docomo home page will automatically open

Select first time user

Select 'conference code' and type in **stamford1**

Name Badges

Workshop attendees are required to wear their name badges at all times during the Workshop (including paid accompanying guests). Entry to Breakfast, Lunch, Reception/Poster Session and Dinner will require your name badge to gain entry.

Catering during the Graduate Summer School and CoEPP Workshop:

Breakfast, is provided for attendees staying at the Stamford Grand and will be held in the Promenade Restaurant (ground floor). All morning and afternoon teas will be held in the foyer adjacent Ballrooms 1 and 2 (1st floor). Lunches for attendees will be provided daily and will be held in the Promenade Restaurant (ground floor).

Social Program Information:

A Welcome Reception/Poster Session will be held on Tuesday 21st February, 2016 at 6.00 PM (and concluding at 7.00 PM). The Welcome Reception/Poster Sessions will be held in Ballrooms 1 and 2 and the foyer area outside the Ballrooms.

The Workshop dinner will be held on Thursday 23rd February, 2016 at 7.00 PM and will be held in Ballrooms 1, 2 and 3 of the Stamford Grand.

Social Program - Beach Cricket

A Centre wide beach cricket challenge will take place on the Wednesday afternoon, 22nd February from 4.30PM to 6.30PM

Information on teams will be given out during the Wednesday morning session. Both teams and spectators will be required. The activity will take place on the beach in front of the Hotel.

Car Parking:

There is a car park opposite the Stamford Grand (entry via St.John's Row) and if you require car parking you should park the car in the car park and bring your ticket to the Concierge/Reception desk and have the ticket validated to ensure you receive the special day rate of \$10 or if you are an attendee of the Hotel the 24 hour rate is \$20. For Adelaide Node attendees you will need to pay daily for your car parking expenses. After the Workshop please present your receipts for reimbursement. For attendees who are staying at the Stamford Grand you may charge the car parking fees to your room but you will be required to pay privately for this expenditure when checking out and present your receipts to your Node Administrator.

Notes from Geoff Taylor

While the Workshop is a chance for all Centre staff to relax in a wonderful location it should be noted that it is a work environment and appropriate standards of dress and behavior should be maintained at all times. Other guests will be staying at the hotel and we should always be mindful of their enjoyment of their holidays. All attendees at the workshop should be aware of the CoEPP Code of Conduct and the section in this on Conferences. There is a link to this on the Workshop page on the CoEPP website.

<http://www.coep.org.au/coep-annual-workshop-2017>

Per diems will be offered at the discretion of each node. Please contact your local administration officer for per diem arrangements. (please note that breakfast and lunch will be included Monday to Friday, there will be a welcome reception and poster session on Tuesday and a conference dinner on Thursday).

CoEPP will only pay for accommodation costs for the workshop and group meals. Additional costs such as room mini-bar, additional meals, poolside bar drinks will all need to be paid for individually on checkout.

Drinks will be provided for the Tuesday and Thursday functions and the budget for this will be around 2-3 drinks per person. Additional drinks will need to be paid for individually. CoEPP will not pay for any spirit drinks.

Where students are sharing rooms, all students must check out together and agree on any sharing of incidental costs.

There will be a group photo at the workshop. This will be before lunch on the Wednesday.

There will also be the opportunity for staff and students without current photos to have them retaken. This is scheduled during the Wednesday morning and afternoon tea breaks.

Costs for family members accompanying CoEPP staff to the workshop are additional to the CoEPP funded budget for the workshop and are to be repaid to CoEPP. Additional costs may include, airfares, surcharges on room daily rates, attendance at the conference dinner, and daily conference meal charges (if applicable). An invoice for the charges will be sent to any staff affected after the workshop.

There will be a poster session on the Tuesday evening between 6.00 and 7.00 PM. Poster presenters will need to arrange to provide their own travel tubes for the posters. Drinks and nibbles will be served during the poster session.

All presentations will be made available on the CoEPP website after the conference. If you are presenting, please make sure that you have your presentation loaded onto the INDICO site before your session starts. If you wish to use your own laptop for presentation make sure you bring any required cables or adaptors for connection to the video system.

Activities in Adelaide during the week of the CoEPP Graduate School and Annual Workshop

On the Wednesday evening of the CoEPP Adelaide workshop Australia host Sri Lanka in the T20 International Series at the Adelaide Oval.

Tickets are available still starting at \$30 for general admission. If interested you can book tickets here:<http://premier.ticketek.com.au/shows/show.aspx?sh=T20ADEL17>

For those not partial to competitive sports (or who just don't like/understand cricket) the Adelaide Fringe will be in full swing.

The full program is accessible here:<https://www.adelaidefringe.com.au/> with specifics of what's on on Wednesday 22nd Feb here:

https://www.adelaidefringe.com.au/fringetix?end_date=22-02-2017&start_date=22-02-2017

If you can't choose there are a couple of general spots at the east end of the city. In particular 'The Garden of Unearthly Delights' will be on:

<http://www.gardenofuneearthlydelights.com.au/> Along with Gluttony:

<http://www.gluttony.net.au/>

But there are venues throughout the city hosting shows and events to choose from.

The Stanford Grand Hotel in Glenelg is conveniently at the end of a tram line from Adelaide city centre so getting to the cricket, or to the Fringe venues, is quite easy.

15/2/17